

# Non-departmental resources for graduate students at Princeton University

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The Princeton Women in STEM Leadership Council wants to ensure that you have the information and resources necessary to succeed during your time at Princeton. When issues of concern, conflict or other problems surface, your first point-of-contact should be (in no particular order) your graduate program administrator (GPA), your advisor, the Director of Graduate Studies in your department, the department Chair, the department Climate Committee (if applicable), and/or the Graduate School. These individuals should be able to direct you to the available resources and provide additional information and help.

However, we understand that in many circumstances, within-department resources may not be a viable or appropriate course-of-action. It is also worth noting that all of the aforementioned points-of-contact are mandatory reporters, which means that when potential Title IX violations are shared with them, they do have to report these to the University administration. **The purpose of this pamphlet is to outline information about relevant University offices and other possible resources that exist outside, and are independent of, academic departments.** These resources can and should be used for any graduate concern ranging from inter-personal conflict, harassment or violence, to any general concerns or issues that arise during your time at graduate school. For issues related to sexual harassment, misconduct, possible Title IX violations, and interpersonal violence, we also provide more detailed information on the Title IX process and additional resources that can be accessed to help you better understand how this process works. **As a general rule, we recommend that any graduate student with concerns of this nature first contact the [Sexual Harassment/Assault Advising, Resources & Education \(SHARE\) Office](#), a confidential resource that can provide advice and guidance on the available options.**

As it is relevant to many of the issues this pamphlet is designed to address, we also point you towards the recently-updated [policy from the university on faculty-student relationships](#), which prohibits the faculty from initiating or engaging in any romantic or sexual behavior with undergraduate or graduate students. This policy is also applicable for anyone in a position of authority, including graduate students when working as AIs or when mentoring undergraduate students.

Note that all of these options are still available to you when you are traveling for field work, conferences, or any activity related to your university life. The Student Health Plan also includes coverage throughout the US and [International SOS assistance](#); both options can be activated to help you in medical emergencies, and in any circumstance where you feel unsafe (including, but not limited to, cases of sexual harassment and assault). The University is currently developing more resources around best practices for protecting yourself during field work, conferences etc., and these will be available to all graduate students in the near future. In addition, we recommend you consult the guidelines and codes of conduct for your relevant professional organizations if an issue arises at a conference or event run by these organizations, or if the perpetrator is a member of one of these organizations.

Student concern	Non-departmental resources and information
Academic Progress/Course Concerns	<i>Academic Affairs - Graduate School</i> (609) 258-3168
Conflict Resolution (faculty, postdoc, and peer conflicts, including concerns or conflict with your advisor or department)	<a href="#">Ombuds Office</a> (if a neutral mediator is required) (609) 258-1775 <a href="mailto:ombuds@princeton.edu">ombuds@princeton.edu</a>
Personal and Mental Health Concerns	<i>Student Life - Graduate School</i> (609) 258-3028  <a href="#">Health and Wellness</a> - Graduate School  <a href="#">Short-Term Contingency Loans</a> - Graduate School  <a href="#">Counseling and Psychological Services</a> (609) 258-3285 (609) 258-3138 for emergencies  <a href="#">Mind-Body Programs</a> - University Health Services  <a href="#">Group Counseling &amp; Support</a> - University Health Services  <a href="#">Exclusive Provider Network (EPN) for Mental/Behavioral Health</a> - University Health Services
Medical Issues	<a href="#">University Health Services</a> (609) 258-3141  <i>Non-emergency care</i> McCosh Health Center (on-campus)  <i>Emergency care</i> McCosh after-hours urgent care Public Safety
Safety Concerns	<a href="#">Public Safety</a> (609) 258-1000 (609) 258-3333 for emergencies 911 for emergencies  <a href="#">On-Demand Bus Service</a> Every night, 10pm - 3:00am - (609) 258-7433 UMatter Bus (Thursday - Saturday, 12:30am - 3:00 am) On-Demand Bus Service is available seven days per week during the academic year, excluding holidays. Provides service to all campus academic and residential buildings (including graduate student housing). You can now request On-demand

	service right from the <a href="#">TransLoc Rider app</a> during On-demand hours.
Issues Concerning Bias or Discrimination	<p>For direct complaints about bias or discrimination, please see <a href="#">Student Life, the Graduate School</a> (609) 258-3028</p> <p><a href="#">The Graduate School Office for Access, Diversity and Inclusion</a> (609) 258-9637</p> <p><i>Director, Institutional Equity and Equal Employment Opportunity</i> Cheri Burgess 205 Nassau Hall (609) 258-8504</p>
Access to resources on diversity and inclusion initiatives at Princeton	<p><a href="#">Inclusive Princeton</a></p> <p><a href="#">Overview of resources</a> for diversity and inclusion and family initiatives.</p>

<a href="#">Sexual Misconduct and/or Harassment Concerns</a>	<p><b>Confidential Resources:</b></p> <p><i>A confidential resource means that these resources are not obligated to report information that is shared with them. This allows individuals to explore their options in a non-pressured environment to then make informed decisions. Note that there may be exceptions to this in cases involving child abuse, imminent risk of serious harm, emergent hospitalization, or a court order. In addition, non-identifying information about violations of the Sex Discrimination and Sexual Misconduct policy may be submitted to the Department of Public Safety for purposes of the anonymous statistical reporting under the <a href="#">Clery Act</a>.</i></p> <p><a href="#">Sexual Harassment/Assault Advising, Resources &amp; Education (SHARE) Office</a> (609) 258-3310 (24 hours) <a href="mailto:share@princeton.edu">share@princeton.edu</a></p> <p><a href="#">Your reporting options - flowchart</a></p> <p><a href="#">University Health Services Counseling Center</a> (609) 258-3141 (24 hours)</p> <p><a href="#">Ombuds Office</a> <a href="mailto:ombuds@princeton.edu">ombuds@princeton.edu</a></p>
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	<p><a href="#"><u>Office of Religious Life Chaplains</u></a> (609) 258-3047</p> <p><a href="#"><u>Womanspace</u></a> (off-campus) (609) 394-9000 (24 hours)</p> <p><b>NON-Confidential Resources:</b></p> <p><i>Non-confidential resources are mandatory reporters, which means that they are required to report any potential Title IX violations that they are made aware of to the Title IX office.</i></p> <p><i>Faculty Advisor, Director of Graduate Studies, Associate Chair, Chair, Department Manager, or any other faculty or staff member (other than the above-mentioned Confidential Resources)</i></p> <p><i>Title IX Coordinator</i> Michele Minter 205 Nassau Hall (609) 258-6110 <a href="mailto:mminter@princeton.edu"><u>mminter@princeton.edu</u></a></p> <p><a href="#"><u>Sex Discrimination and Sexual Misconduct Complaint Form</u></a></p> <p><i>Associate Dean for Student Life</i> Lisa Schreyer <a href="mailto:schreyer@princeton.edu"><u>schreyer@princeton.edu</u></a> (609) 258-3028</p> <p><a href="#"><u>Department of Public Safety</u></a> (609) 258-3333 (24 hours)</p> <p><i>Princeton Police Department</i> (609) 921-2100</p> <p><b>Anonymous Reporting:</b></p> <p><a href="#"><u>EthicsPoint Hotline</u></a> (866) 478-9804 or <a href="https://oac.princeton.edu/compliance/hotline"><u>oac.princeton.edu/compliance/hotline</u></a></p>
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Housing Policies	<p><a href="#"><u>Student Life, Graduate School</u></a> (609) 258-3028</p>
Housing Issues	<p><a href="#"><u>Graduate Housing Office</u></a> (609) 258-3460</p>
Student Stipend Issues	<p><a href="#"><u>Finance &amp; Treasury, Payroll</u></a> (609) 258-3080 or (609) 258-3082</p>

Childcare Funding	<i>Jeanette DeGuire, Graduate School</i> (609) 258-3449 <a href="mailto:jdeguire@princeton.edu">jdeguire@princeton.edu</a>  <a href="#">This document</a> provides an overview of resources for diversity and inclusion and family initiatives in the Graduate School.
Student Health Plan Questions	<a href="#">University Health Services</a> (609) 258-3141
Childbirth/Adoption Accommodations	<i>Elaine Willey, Graduate School</i> (609) 258-3033  <a href="#">Overview of resources</a> for diversity and inclusion and family initiatives.
Visa Concerns	<a href="#">Davis International Center</a> (609) 258-5006
Disability-related Accommodations	<a href="#">Office of Disability Services</a> (609) 258-8840
Transportation/Parking Issues	<a href="#">Transportation &amp; Parking</a> (609) 258-3157

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## Appendix – Sexual misconduct and/or harassment Concerns – deciding if or how to report

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### Confidential Resources:

1. [Sexual Harassment/Assault Advising, Resources & Education \(SHARE\) Office](#) - 24 hours (609) 258-3310 or [share@princeton.edu](mailto:share@princeton.edu)

SHARE provides support and a safe space. If you have concerns about your safety and/or mental health in your workspace, housing or campus life, relating to interpersonal violence or abuse, consider contacting the SHARE office to speak with a staff clinician/advocate. The SHARE Office is able to inform you about a wide variety of services on- and off-campus, including the full range of reporting options, and assist you in weighing your options so you can feel more confident in pursuing your preferred course of action. If you are interested in exploring options more independently at first, please see the [SHARE flowchart](#) for an overview (also available as an appendix at the end of this document). SHARE staff would welcome the opportunity to assist you at any point in the process of selecting or pursuing options.

2. [University Health Services Counseling](#) and *Psychological Services (CPS)* - (609) 258-3141, press 2 for 24 hour services

Provides support, a safe space and counseling services.

3. [Ombuds Office](mailto:ombuds@princeton.edu) - [ombuds@princeton.edu](mailto:ombuds@princeton.edu)

Provides a neutral, non-departmental mediator or impartial observer for conflict resolution.

4. [Office of Religious Life Chaplains](#) - (609) 258-3047

Provides a safe space.

5. [Womanspace](#) (off-campus) - 24 hours (609) 394-9000

Provides support and advice.

**NON-Confidential Resources:**

6. *Faculty Advisor, Director of Graduate Studies, Associate Chair, Chair, Department Manager, or any other faculty or staff member.*

All mandatory reporters – they must immediately report any potential sexual misconduct shared with them to the Title IX office. If you are uncertain about whether you want a report to be made, we strongly recommend that you first contact the SHARE office as they will be able to advise you on the available courses of actions and possible outcomes. They are also able to provide guidance and support should you wish to share something with one of these departmental members, but are unsure of the best way to do so.

7. *Title IX*

Title IX complaints and procedures are within the university and are separate from seeking criminal action. Some students have expressed concern and confusion around the Title IX reporting process, in particular the various paths that may be taken once a report is made. Here we provide information and resources that we hope will provide clarity on the process and increase confidence in the use of this resource. We also include links directly to the University's Title IX policy that explain the official policy including information regarding penalties in previous cases. If you are unsure about the language in this policy, or how it may apply to your situation, we strongly recommend you contact the SHARE office for advice on the process before proceeding.

Because each case is unique and there are many options available with many possible outcomes, it is typically most useful for potential complainants to speak with someone in the SHARE Office in order to understand what options or steps might be available. However, there are some aspects of the Title IX process that are universal and available to any victim, or anyone who wishes to learn more about the available options, including making a report.

First, and most importantly, the Title IX Office seeks, wherever possible to be guided by the wishes of the victim or reporter, with the aim of protecting and helping the victim through a difficult situation. If an initial report is made to the Title IX office (including those made via mandatory reporters in other offices, e.g., your department, the Graduate School), no further action will be taken without extensive preliminary discussion with the victim(s). If the victim(s) choose to take no further action, in the vast majority of cases the Title IX office will not proceed with the case -- however, certain exceptions may apply (for example, if a weapon is involved, if the situation involves a potential repeat offender, etc.) Second, although we recommend the confidential resources at SHARE as the best first option for exploring your options, it is also possible to gather more information from the Title IX Office about options without initiating any proceedings or sharing your personal details. The Title IX team are highly-experienced and knowledgeable about the options available when a report is made; however, you don't need to tell them the name of the other party involved in order to learn about potential options that may be available to you. If you would like to consult with Title IX Office directly about your options but do not feel comfortable sharing your personal details, or even the specific details of your concern,

the Title IX office can have initial meetings based on hypothetical situations (provided that you do not provide certain information, such as the identity of the other party). You may also conduct an initial meeting via a phone call in which case you could remain anonymous.

In addition to those resources, the Title IX Office has [developed a website](#) that explains the investigation process, which includes examples of the types of cases that have resulted in [certain penalties](#) over the past five years, broken down by the type of violation.

It is also important to know that there may be a wide range of courses of action that can be taken to address reports, including conversations and trainings.

It is also important to know that it is possible that your anonymity can be maintained even once a report is made. If you are concerned about being identifiable by others in your department, it is recommended that you share those concerns with the Title IX Office.

- ❖ The University's statement on Title IX - <https://sexualmisconduct.princeton.edu/>
- ❖ The University's full Title IX policy - <https://sexualmisconduct.princeton.edu/policy>
- ❖ Title IX policy and procedure when a report is filed against another student(s) - <https://rrr.princeton.edu/university#comp1312>
- ❖ Title IX policy and procedure when a report is filed against a faculty or staff member(s) - <https://rrr.princeton.edu/university#comp1313>

8. *Associate Dean for Student Life* - Lisa Schreyer, 110 Clio Hall, (609) 258-3028, [schreyer@princeton.edu](mailto:schreyer@princeton.edu)

9. [Sex Discrimination and Sexual Misconduct Complaint Form](#)

10. [Department of Public Safety](#) - 24 hours (609) 258-3333

11. *Princeton Police Department* - (609) 921-2100

Contact the police department if you would to file a criminal report. We recommend that you first visit the SHARE office (see **Confidential Resources**) for advice, guidance and support before taking this step. Their office will be able to provide you more information about the procedure that is followed once a criminal report is made, to ensure you feel safe and comfortable with that procedure.

### **Anonymous Reporting:**

12. [EthicsPoint Hotline](#) - (866) 478-9804 or [oac.princeton.edu/compliance/hotline](https://oac.princeton.edu/compliance/hotline)

Any individual may make an anonymous report concerning a violation of the Sex Discrimination and Sexual Misconduct policy through the [University's EthicsPoint hotline](#), an independent reporting service. An EthicsPoint report can be made without disclosing the reporting person's own name, identifying the respondent, or requesting any action. Depending on the level of information available, anonymous reporting may adversely affect the University's ability to respond or take further action. EthicsPoint is **not a confidential resource** and making a report to EthicsPoint may result in a University investigation. Please refer to the sex discrimination and sexual misconduct policy for [more information about anonymity](#).




# OPTIONS FOR RESPONDING TO INTERPERSONAL VIOLENCE

Everyone's experience to interpersonal violence is unique.

Tuning in to what you want may determine which action steps, if any, you choose to take.

The following page lays out the options available to Princeton University students.

Please keep in mind the information below as you review the options.

<b>Confidential Resource</b>	Confidential resources are not obligated to report information that is given to them. This allows the client to explore his or her options in a non-pressure environment in order to make informed decisions. The only exceptions to this rule are in cases that involve imminent risk of serious harm, emergent hospitalization or a court order. While specific information is kept confidential, non-identifying information is collected for statistical purposes as per the Clery Act.
<b>Non-Confidential Resources</b>	Non-Confidential Resources are required by law to report these incidents/ violations and take legal, disciplinary or other action accordingly.
	<p>Located in McCosh Health Center, SHARE is a confidential resource that is available to you at any point in this process. SHARE advocates may assist with accessing any of the resources on or off campus.</p> <p>SHARE peers are non-confidential and can help you get connected to the SHARE office.</p>
<b>Additional Resources on Campus</b>	<p>Non-confidential resources on campus that can provide information and support are:</p> <p>Carl A. Fields Center for Equality and Cultural Understanding, Davis International Center, LGBT Center, Residential College Advisers (RCA) and the Women's Center.</p>
<b>Title IX</b>	The University does not tolerate sex discrimination or sexual misconduct, including sexual harassment, sexual assault, stalking and intimate partner violence. Information about the University's Title IX Coordinator, sexual misconduct investigations and disciplinary procedures, and the provision of interim measures (e.g., academic or housing accommodations), can be accessed at RRR 1.9 or on-line at <a href="http://sexualmisconduct.princeton.edu">sexualmisconduct.princeton.edu</a>
<b>UNDER 21?</b>	If you were under the influence of alcohol or other drugs at the time of the incident, even if you are under the age of 21, you will NOT be charged with an offense relating to using or serving alcohol or using drugs by Princeton University, DPS or Princeton Municipal Police.

If you prefer not to talk to anyone at the University, but still wish to speak to someone about your options, you can call Womanspace, Inc.

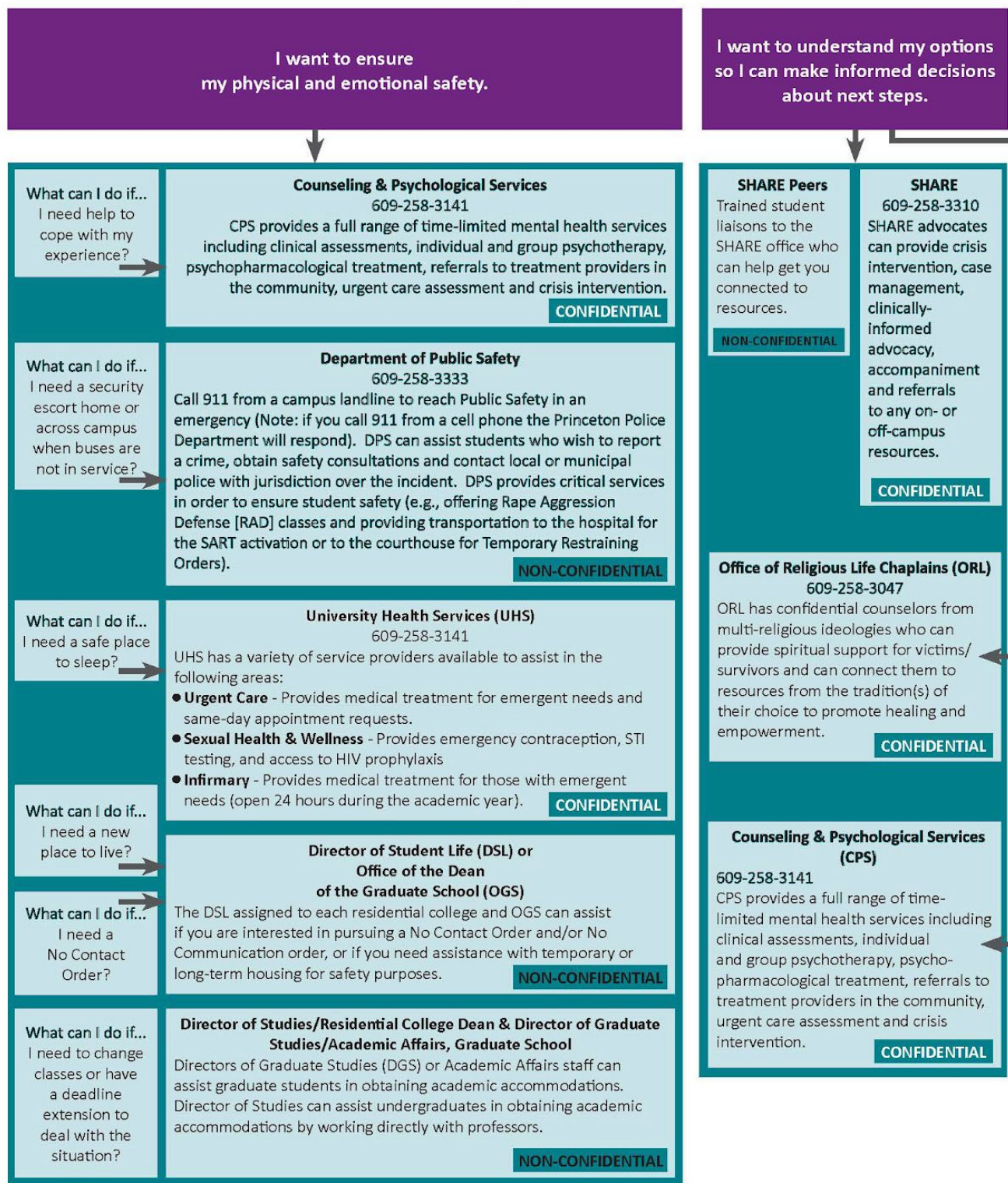


Womanspace provides a 24-hour confidential hotline, advocates and professionals to facilitate the Sexual Assault Response Team (SART) activation, access to legal resources and individual and group counseling. Womanspace can be reached at 609-394-9000.



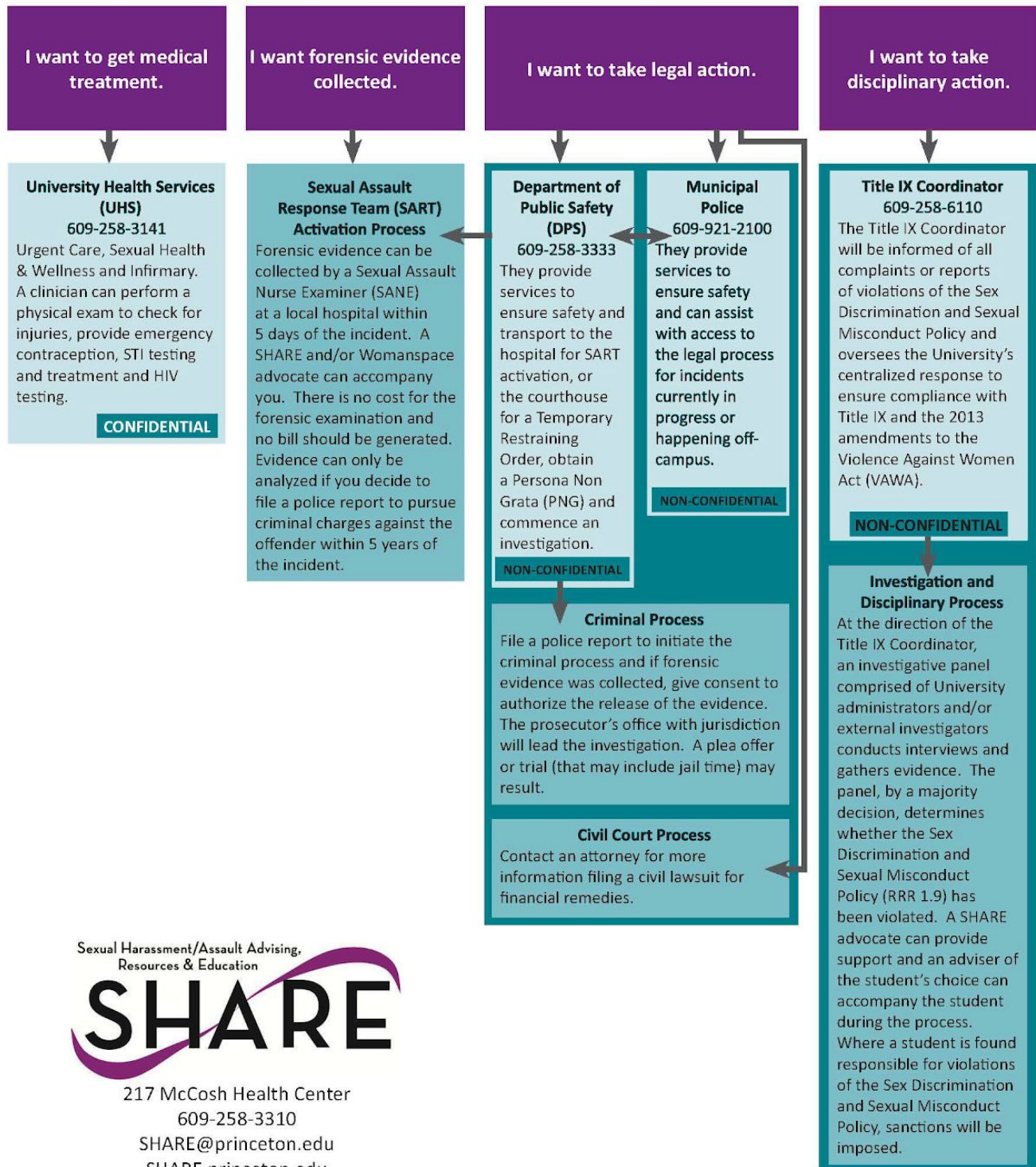
# OPTIONS FOR RESPONDING TO INTERPERSONAL VIOLENCE

What can I do if I am being harassed, stalked, have experienced domestic/dating violence or was sexually assaulted?



## OPTIONS FOR RESPONDING TO INTERPERSONAL VIOLENCE

What can I do if I am being harassed, stalked, have experienced domestic/dating violence or was sexually assaulted?



Sexual Harassment/Assault Advising,  
Resources & Education

**SHARE**

217 McCosh Health Center  
609-258-3310  
SHARE@princeton.edu  
SHARE.princeton.edu